CIRCULAR

FILE: HR 2 **TO:** SPREP National Focal Points
DATE: 10 September 2026
CIRCULAR: 26/88

SUBJECT: **SPREP DIRECTOR GENERAL'S PERFORMANCE DEVELOPMENT PLAN (PDP) TARGETS FOR 2026/27**

Dear SPREP Members,

As agreed to under Agenda Item 6.6 at the recent 5th Executive Board Meeting held in Apia, Samoa from 12 – 13 August 2026, regarding the SPREP Director General's (DG's) Performance Development Plan (PDP), the Troika is inviting Members to propose relevant and appropriate specific performance targets they wish to include in the DG's next PDP for the period September 2026/August 2027.

The Troika will work closely with the DG in finalising his PDP targets by the end of October 2026.

In this regard, I would be grateful if you can send in any comments or suggestions you may have directly to the Secretariat's Director Human Resources and Administration, Ms Simeamativa Vaai on email simeamativav@sprep.org by close of business on **Wednesday, 30th September 2026.**

For further information, contact Ms. Vaai either on same email as above or through telephones +685 66236 / +685 7708228.

Yours sincerely,



Jean Paul Mailagi
Wallis-et-Futuna Member of the Environment, Infrastructure and Planning Committee
CHAIRPERSON
SPREP EXECUTIVE BOARD